

0.6CM

4.45CM

ADDRESS BOX

2.1CM

9CM

12CM

A4 LETTER

SAFE ZONE
(20.4CM X 29.11CM)

Trim Marks



When printing we print on larger paper and then cut it down to size. We use these guide lines to aim where to cut.

Bleed Margins



This area is cut off. Make sure background Colour overflows into this margin for an edge to edge design.

Safe Zone



Keep important text and logos inside the safe zone. This is because printers can sometimes print with a minor skew.

Clear Zone



We need to make sure addresses and barcodes can be machine readable by keeping these areas clear.

TEMPLATE DIMENSIONS = 21.6CM X 30.3CM